UNIVERSITY OF EDUCATION
"UExam" Semester-II, 2019
MA Special Education, Session:2018-20

SECTION: I (MCQ's)

Time Allowed: 20 Minutes   Max. Marks: 18

No. :   22

Roll No. (in fig.)_____

Roll No. (in words)_____
_____

Candidate's Signature.
_____

Signature of Addl. Supdt.
_____

NOTE: Encircle the correct/ best answer in each of the followings. Each Question carries 1 mark. Use of remover carries zero mark. Cutting and Overwriting is not allowed.

Q1.

- Leadership style in which all decision making powers are centralized in the leader is
a) Autocratic   b) Participative   c) Democratic   d) All of these

- The actual words or symbols of the message that is known as language
a) Communication   b) Content   c) Context   d) Thought

- Need which include all material and psychological desires is
a) Psychological   b) Existence   c) Relatedness   d) Growth

- Motivational factors include
a) Achievement   b) Recognition   c) Responsibility   d) All of these

- When motivational stimuli are coming from outside source it is called
a) Motivation   b) Intrinsic motivation   c) Extrinsic motivation   d) All of these

- Management theory which focus on the management of work and worker is
a) Scientific management   b) Administrative management   c) Functional management   d) None

- POSDCORB was the model of
a) Henry Fayol   b) Luther Gulick   c) Max Weber   d) None

- It involves systematically moving employees from one job to another is
a) Job Rotation   b) Job enlargement   c) Job enrichment   d) All of these

- Model which emphasize managerial process rather than organizational structure is
a) System model   b) Rational model   c) Democratic model   d) Bureaucratic model

- When communication occurs between superior and subordinates it is called
a) one way   b) two way   c) vertical   d) horizontal

- Which one of the following is bureautic theory
a) Weberian theory   b) Classical Theory   c) System model   d) None

- Leader is born not mode is an example of ----------------- of leadership
a) Trait theory   b) Greatman theory   c) Chrismatic theory   d) Situational theory

- Budget is a -------------
a) Fianncial plan   b) Financial experience   c) Financial statement   d) None

- ---------------------- is the old name of supervision
a) Observe   b) Inspection   c) Look after   d) Both a & b

- Advertising including in which type of recuitment resources
a) Inventory recruitment   b) External recruitment   c) Both a & b   d) None

- The latest concept of TQM is ------------------
a) Full of errors   b) Less errors   c) Zero Errors   d) Some errors

- Which mwthod of recruitment is cost effective
a) Internal   b) External   c) Advertising   d) None

- In the need hierarchy model the highest level of need is -----
a) Esteem   b) Affiliation   c) Self actualization   d) Security

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Course Code: SPED3127
Subject: Management of Special Education Schools

Time Allowed: 100 Minutes.

Max. Marks: 42

Section II (Short Answer)

$3x6 = 18$

Q.2- Write short answers of the following.

(i)   What is Motivation?

(ii) Differentiate between Communication and Motivation?

(iii) Define the terms: administration and management.

(iv) Write down the personnel management process.

(v)   Describe the performance appraisal.

(vi) What is meant by educational supervision.

Section III (Essay Type)

Answer the following Questions

$6x4 = 24$

Q.No. 3: Describe the Bureucratic model.

Q.No. 4: Briefly describe the financial management and importance of financial management.

Q.No. 5: Write down the Classical organization,theory.

Q. No. 6: Write down the Model of Consultancy.